

**Punia and Marx, Inc.  
and Hamilton Gardens  
Company, LLC do not  
discriminate based on  
lawful source of income**

**PUNIA & MARX, INC.  
APARTMENT APPLICATION**

**NO PETS  
Except service or  
emotional  
support animals**

**BUILDING NAME:** Hamilton Gardens Company, LLC  
**ADDRESS:** 9902 Third Avenue, Brooklyn, NY 11209-7938

**APT. #:** \_\_\_\_\_ **TERM OF LEASE:** \_\_\_\_\_ year(s)  
**MONTHLY RENT:** \_\_\_\_\_ **SECURITY – One Month**  
**MOVE-IN DATE:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ **ATTACH (1) PHOTO I.D.**

**Date:** \_\_\_\_\_ **Name(s) to Appear on Lease:** 1. \_\_\_\_\_  
2. \_\_\_\_\_

1.  Mr.  Ms. \_\_\_\_\_  
Last Name First Name Middle Initial

2. **Present Address:** \_\_\_\_\_ **Day Phone:** (\_\_\_\_) \_\_\_\_\_  
Street/Apt. #  
\_\_\_\_\_ **Evening Phone:** (\_\_\_\_) \_\_\_\_\_  
City State/Zip

**Reason for Moving:** \_\_\_\_\_

**NOTICE UNDER NYCAC § 20-808**

The application information provided by you may be used to obtain a tenant screening report; the name and address of the consumer reporting agencies that will be used to obtain such report are:  
**-Equifax Information Services** P.O. BOX 740256, Atlanta, GA 30374;  
**-Experian** NCAC, P.O. Box 9556, Allen, TX 75013;  
**-TransUnion** Customer Disclosure Center, Trans Union Consumer Relations, P.O. Box 2000, Chester, PA 19022-2000

Pursuant to federal, state, and local law:

1. If we take adverse action against you on the basis of information contained in tenant screening report, we must notify you that such action was taken and supply you with the name and address of the consumer reporting agency that provided the tenant screening report on the basis of which such action was taken;
2. If any adverse action is taken against you based on information contained in the tenant screening report, you have the right to inspect and receive a free copy of that report by contacting the consumer reporting agency;
3. Every tenant or prospective tenant is entitled to one free tenant screening report from each national consumer reporting agency annually, in addition to a credit report that should be obtained from [www.annualcreditreport.com](http://www.annualcreditreport.com); and
4. Every tenant or prospective tenant may dispute inaccurate and incorrect information contained in a tenant screening report directly with the consumer reporting agency.

**Applicant's Social Security# or ITIN#:**

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Birth Date:**

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Additional Applicant's Social Security# or ITIN#:**  
(if applicable)

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Birth Date:**

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

3. **Employer:** \_\_\_\_\_ **Telephone:** (\_\_\_\_) \_\_\_\_\_  
(if applicable)

**Address:** \_\_\_\_\_

**Position:** \_\_\_\_\_ **How long:** \_\_\_\_\_ **Present Salary:** \_\_\_\_\_

**If less than 1 year, previous employer:** \_\_\_\_\_

3a. **Additional Applicant's Name:** \_\_\_\_\_

**Additional Applicant's Employer:** \_\_\_\_\_ **Telephone:** (\_\_\_\_) \_\_\_\_\_  
(if applicable)

**Address:** \_\_\_\_\_

**Position:** \_\_\_\_\_ **How long:** \_\_\_\_\_ **Present Salary:** \_\_\_\_\_

**List all other sources of income besides employment income:** \_\_\_\_\_

**BUILDING NAME: Hamilton Gardens Company, LLC**

**Apt. #:** \_\_\_\_\_

**EMAIL** \_\_\_\_\_

**Referred by:** \_\_\_\_\_

4. **Present Landlord:** \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_  
How long a tenant: \_\_\_\_\_

5. **References:** (a) \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_  
(b) \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_

6. **Bank Name:** \_\_\_\_\_ Acct. name: \_\_\_\_\_  
(if applicable)

7. **Intended occupants of the apartment:**  
Adults Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Children Name(s): \_\_\_\_\_ Relationship: \_\_\_\_\_

- 8. Landlord shall make no alterations and shall not be bound by oral agreements.
- 9. If the Tenant does not sign and return to Landlord, or its agent, a signed copy of lease together with all payments, as provided in lease, within the timeframe set forth by Landlord, then Landlord may, at its option, cancel Tenant's application for apartment. Certified Mail or Email from Landlord to Tenant shall be deemed sufficient notice.
- 10. Landlord may at its option reject all applications for apartments for any lawful reason.
- 11. Rent and term of lease to commence on date as notified by Landlord by Certified Mail thirty (30) days in advance of occupation due date (ON NEW BUILDINGS ONLY).
- 12. **POSITIVELY NO REFUNDS ON APPLICATIONS.**
- 13. **Application is subject to landlord obtaining a credit report except if an applicant has a full pay voucher.**
- 14. I hereby authorize Management to obtain consumer reports and any other information it deems necessary, for the purpose of evaluating my application. I understand that such information may include, but is not limited to credit history, social search, sex offender search, criminal background check, employment/income verification and prior residency verification. I understand that subsequent consumer reports may be obtained and utilized under this authorization in connection with an update, renewal, extension or collection with respect to or in connection with the rental or lease of a residence for which the application was made. I agree to hold the above-named company(ies) and procurer or furnisher of information, from any liability what-so-ever in the use, procurement, or furnishing of such information.

\_\_\_\_\_  
Applicant's Signature Date

\_\_\_\_\_  
Additional Applicant's Signature Date